



BOARD OF TRUSTEES MEETING
September 30, 2022

Time: 7:30 pm – 8:40 pm.
Location: 10 Station Drive, Wyandanch, NY 11798
Facilitator: Robert T. Stewart, Chairman of the Board of Trustees
Board Secretary: Hazelin Williams

Trustees in Attendance: Dawn West, Marie Graham, Claudette Harrison, Carol Beckles, Dorothy Burton, Roger Ball.

Others Present: Wayne Haughton (Chief Development Officer), Nicholas Stapleton (Chief Academic Officer), Alwayne Burke (Chief Group Financial Officer), Sandra Oneil (Chief People Officer & General Counsel), Felicia Barracks (Chief Strategic Development Officer).

Chairman Stewart called for the Chief Development Officer's Report.

Report: Chief Development Officer's Report
Person Responsible: Wayne Haughton

Conclusion: Mr. Haughton provided the Board with the highlights from his report. The Academy had a successful opening of the Wyandanch building. Prior to the opening, our authorizers, the Charter School Institute ("CSI") conducted a walk-through. We received their approval for the facilities. In addition, we had a full inspection by the fire department and received their full approval. We also had the towns planning board's approval, which was essential for us to obtain the Certificate of Occupancy. The school has submitted all requested documents to the New York State Education Department ("NYSED") and we are currently awaiting their feedback as to whether there are any additional requirements.

Chairman Stewart requested a motion to accept the Chief Development Officer's Report.
Motedioned by Trustee Harrison, seconded by Trustee Beckles.

The floor was opened for questions or comments on the report received.

Chairman Stewart called for the Chief Academic Officer's Report.

Report/Reporter: Chief Academic Officer's Report
Person Responsible: Dr. Nicholas Stapleton

Conclusion: Dr. Stapleton provided the Board with the highlights from his report. Relative to our beginning of the year assessment of student achievement, the school is administering the assessments in Star Reading, Star Math, and the F&P, and by the following week, we are going to have academic intervention services up and running. As an example of how the Shared Services team supports the school, one of The Academy's Deputy Chief Academic Officers, who oversees the elementary school, is on site two to three days per week to ensure that the practices that we have at Academy Hempstead and Uniondale are effectively replicated in every classroom at Academy Wyandanch. In terms of special education services, most of the school districts are working with us to provide those service providers. Some parents missed the April 1 deadline for applying for transportation, and as a result, some of the school districts; Specifically, Huntington, Deer Park and Central Islip were uncooperative and did not provide the transportation that they rightfully deserve. Consequently, the school provided the parents with an opportunity for the scholars to travel to and from school. The school hosted its first curriculum night and had an impressive turnout. Summer school was a major success. Scholars had the opportunity to become acclimated with the Academy and its culture.

Chairman Stewart requested a motion to accept the Chief Development Officer's Report. Motioned by Trustee West, seconded by Trustee Graham.

The floor was opened for questions or comments on the report received.

Chairman Stewart called for the Chief People and Legal Officer's Report.

Report: Chief People and Legal Officer
Person Responsible: Sandra Oneil

Conclusion: Ms. Oneil provided the Board with highlights from her report. We started the year fully staffed for our Wyandanch charter, but we had some resignations. As a result, we have a few vacancies that we need to fill. A member of the Human Capital team visits the school on a weekly basis to answer any staff questions regarding health insurance, enrollment etc. The school continues to tweak its recruitment strategy to ensure that it remains competitive with competing school districts.

The floor was opened for questions or comments for the Chief People and Legal Officer's report. A discussion was held.

Chairman Stewart requested a motion to accept the Chief People and Legal Officer's Report. Motioned by Trustee Beckles, seconded by Trustee West.

The floor was opened for questions or comments on the report received. A discussion was held.

Chairman Stewart called for the Group Chief Financial Officer's Report.

Report/Reporter: Group Chief Financial Officer

Person Responsible: Alwayne Burke

Conclusion: Mr. Burke provided the Board with highlights from his report. The report reflected financials for September, which included financials for July and September. The September financials included financials for July and August for tax due for Wyandanch. As a result of this being a startup, those financials are relatively simple for revenue. We have revenues with minimal expenses for the two months. Most of our expenditures will start to come through in the month of September. Our August report did not reflect as much in expenditure versus those revenues, therefore, for those two months, we were positive. The balance sheet reflects our assets, which primarily is the building, and we have some liabilities due to taxes. It was highlighted that we are still pending some of our significant receivables for taxes due.

Chairman Stewart requested a motion to accept the President and Group Chief Financial Officer's Report. Motioned by Trustee Harrison, seconded by Trustee Burton.

The floor was opened for questions or comments on the Group Chief Financial Officer's Report.

Chairman Stewart called for the Group Chief Financial Officer's Report.

Report/Reporter: Group Chief Financial Officer

Person Responsible: Alwayne Burke

Conclusion: Mr. Burke provided the Board with highlights from his report. The report reflected financials for September, which included financials for July and September. The September financials included financials for July and August for tax due for Wyandanch. As a result of this being a startup, those financials are relatively simple for revenue. We have revenues with minimal expenses for the two months. Most of our expenditures will start to come through in the month of September. Our August report did not reflect as much in expenditure versus those revenues, therefore, for those two months, we were positive. The balance sheet reflects our assets, which primarily is the building, and we have some liabilities due to taxes. It was highlighted that we are still pending some of our significant receivables for taxes due.

Chairman Stewart requested a motion to accept the President and Group Chief Financial Officer's Report. Motioned by Trustee Harrison, seconded by Trustee Burton.

The floor was opened for questions or comments on the Group Chief Financial Officer's Report.

Chairman Stewart called for the Group Chief Financial Officer's Report.

Report/Reporter: Chief Executive Officer

Person Responsible: Barrington Goldson

Conclusion: Mr. Goldson provided the Board with highlights from his report. He highlighted the

facilities and how quickly it was completed to be ready for our scholars. He extended thanks to Mr. Haughton and his team for their oversight. Mr. Goldson also indicated that he took time to observe the lunches that Wyandanch scholars received, and he was very pleased to see that they enjoyed that. The expectation is that we will increase the enrollment numbers. To facilitate that, we have created an enrollment department. He also stated that culture is not a delegated responsibility; it is his responsibility. Mr. Souffrant has been delegated as the Vice Principal of Culture, so he is expected to accompany Mr. Goldson so that he may continue to support branding across the network. He will also enforce the policies (dress code) to weed out wearing unacceptable clothing, including hoodies, (which had never been acceptable) and call home when the dress code is not upheld. There is concern that there are counterfeit uniforms and sweatshirts that look like Academy items, and they are being sold without Academy consent. The school will now have to take steps to control that. Staff uniforms will be introduced shortly as optional, but a year from now it may be required. In addition, the school will continue its community outreach. Our school representatives have met with a local bank, an elected official, as well as the Town Supervisor, and a group that had intended to start a charter school some years ago.

Chairman Stewart requested a motion to accept the President and Chief Executive Officer's Report. Motioned by Trustee Ball, seconded by Trustee West.

The floor was opened for questions or comments on the Chief Executive Officer's Report.

Resolutions

Resolutions hereafter were given a document number and voted on by Board of Trustees accordingly. Additionally, Chairman Stewart had each trustee vote individually on each resolution.

- **Resolution with document number 9001-2022** - Unanimously passed by the Board of Trustees
Re: School's monthly financial report

With no further questions or comments, Board Chairman Stewart requested a motion to adjourn the meeting. Motioned by Trustee Beckles, seconded by Trustee Harrison.

Board Chairman Stewart thanked everyone for attending. The meeting was adjourned at 8:40 pm.

Resolutions

A resolution hereafter was given a document number and voted on by Board of Trustees accordingly.

Additionally, Chairman Stewart had each trustee vote individually on each resolution.

Resolution with document number -2022

Re: To review and approve the annual emergency safety plan for the Academy Charter School².

With no further questions or comments, Board Chairman Stewart requested a motion to adjourn the meeting. Motioned by Trustee West, seconded by Trustee Beckles.

Board Chairman Stewart thanked everyone for attending. He gave all the Trustees an opportunity to greet all attendees at the Board Meeting. The meeting was adjourned at 8:20 pm.