



**BOARD OF TRUSTEES MEETING
FEBRUARY 2023**

Date: Thursday, February 16, 2023
Time: 7:20 pm – 8:15 pm.
Location: 10 Station Drive, Suite 11, Wyandanch, NY
Facilitator: Robert T. Stewart, Chairman of the Board of trustees
Board Secretary: Felicia Barracks

Trustees in Attendance: Robert Stewart, Stephen Rowley, Dale James, Dawn West, Carol Beckles, Roderick Roberts, Dorothy Burton, Claudette Harrison

Others Present: Wayne Haughton (Chief Development Officer), Nicholas Stapleton (Chief Academic Officer), Alwayne Burke (Group Chief Financial Officer), Sandra Oneil (Chief People & Legal Officer), Felicia Barracks (Chief of Staff)

Chairman Stewart called for the Chief Development Officers' Report.

Report/Reporter: Chief Development Officer
Person Responsible: Wayne Haughton

Mr. Haughton provided the Board with updates from his report. We are in pursuit of additional spacing for the 2023-2024 school year. Plans have been submitted to the Town for the preferred lot and its development. Negotiations are ongoing regarding the location for the 2024-2025 school year. We have started the application process, student recruiting, and advertising for the 2023-2024 & 2024-2025 school year.

Chairman Stewart requested a motion to accept the Chief Development Officer's Report. Motioned by Trustee Rowley, seconded by Trustee Roberts.

The floor was opened for questions or comments on the Chief Development Officer's Report.

Chairman Stewart called for the Chief Academic Officers' Report.

Report/Reporter: Chief Academic Officer
Person Responsible: Dr. Nicholas Stapleton

Our charter authorizers ("CSI") first year visit is scheduled for April 5. A team from CSI will be visiting the school to assess mainly its instructional program. The Parent Teacher Organization election will be scheduled for the end of February. The middle of year assessment was administered in January. Dr. Stapleton shared the data with the Board; overall students are showing growth.



Chairman Stewart requested a motion to accept the Chief Academic Officer's Report. Motioned by Trustee Beckles, seconded by Trustee James.

The floor was opened for questions or comments on the Chief Academic Officer's Report.

Chairman Stewart called for the Chief People and Legal Officer's Report.

Report: Chief People & Legal Officer
Person Responsible: Sandra Oneil

Ms. Oneil provided the Board with highlights from her report. The Human Capital team has begun identifying positions needed for the 2023-2024 school year and is actively planning for recruitment.

Chairman Stewart requested a motion to accept the Chief People and Legal Officer's Report. Motioned by Trustee West, seconded by Trustee Rowley.

The floor was opened for questions or comments for the Chief People & Legal Officer's Report.

Chairman Stewart called for the Group Chief Financial Officer's Report.

Report/Reporter: Chief Financial Officer's Report
Person Responsible: Alwayne Burke
Mr. Burke provided the Board with an update.

The statement of activity is negative for the month of December and for the period ending December 31, 2022. All receivables are current.

Chairman Stewart requested a motion to accept the Group Chief Financial Officer's Report. Motioned by Trustee Burton, seconded by Trustee Harrison.

The floor was opened for questions or comments on the Group Chief Financial Officer's report.



Resolutions

Resolutions hereafter were given a document number and voted on by Board of Trustees accordingly. Additionally, Chairman Stewart had each trustee vote individually on each resolution.

- **Resolution with document number 2001-2023** - Unanimously passed by the Board of Trustees
Re: Monthly Financial Package

With no further questions or comments, Board Chairman Stewart requested a motion to adjourn the meeting. Motioned by Trustee James, seconded by Trustee Beckles.

Board Chairman Stewart thanked everyone for attending. He gave all the Trustees an opportunity to greet all attendees at the Board Meeting. The meeting was adjourned at 8:15 pm.